

NOTICE

LIFE CERTIFICATE FOR PUBLIC SERVICE SPECIAL PENSION - PENSIONERS

Past and current government employees residing both in Seychelles and overseas, who are receiving the Public Service Special Pension, under the Public Service Special Pension Act, 2017, are reminded that they are required to complete and submit to the Department of Public Administration a Life Certificate **every six (6) months** starting from 1st October 2018. A Statutory Instrument (S.I) No. 45 of 2018 under the Public Service Special Pension Act, 2017 has been published in the Official Gazette to give effect to the Regulation.

The Life Certificate is a control measure in order to ensure that pensions are paid only to pensioners who are still alive.

Due to unavailability of information on movement of pensioners within and outside Seychelles, all pensioners whether residing locally or overseas have to complete the Life Certificate for them to continue to be paid their pension in future.

Forms are available at the Department of Public Administration at National House, at District Administration Office in all districts, on website www.dpa.gov.sc and all overseas Embassies.

Procedures for completion of the Life Certificate

A pensioner receiving a public service special pension should obtain a Life Certificate form from any of the above mentioned places.

The pensioner must take the form to any of the following persons to complete:

- A Branch Bank Manager
- Attorney-at-law or Notary Public
- Judicial Officer
- Medical Practitioner
- Priest or equivalent
- Members of the National Assembly
- District Administrator
- Head Teacher
- Nurse Manager

The pensioner will need to produce his or her National Identity Card or passport for the person completing the Life Certificate form to see and record the number on the form.

The pensioner should ensure that the person completing the form has entered all the details required correctly and has signed the form and stamp it before placing his or her signature or

mark on the space provided on the form. The pensioner is advised to bring a relative or friend to witness the completion of the Life Certificate form and provide any assistance required.

The completed original form can be delivered at the respective District Administration office, at National House or send by post to the following address:

The Chief Secretary, Public Service
Department of Public Administration
P.O. Box 56 or National House, Le Chantier
Victoria
Mahe, Seychelles.

End

Notis

Entrodiksyon Life Certificate pou pansyonner pansyon spesyal servis piblik

Bann ansyen anplwaye gouvènmèn ki pe reste swa sesel ou a letranze, ki pe resevwar en pansyon spesyal servis piblik pou bezwen ranpli en **'Life Certificate'** e soumet kot Departman Ladministrasyon Piblik **tou le sis (6)** mwan komansman le premye Oktob 2018.

'Life Certificate' I en lenstriman legal ki bezwen ganny konplete koman en control pou fer sir ki zis pansyonner ki ankor vivan ki ganny peye pansyon.

Avek lenformasyon limite lo mouvman pansyonner dan Sesel e a letranze, tou pansyonner I bezwen ranpli en **'Life Certificate'** pou zot kontiyen ganny peye zot pansyon a lavenir.

Bann pansyonner i kapab ganny sa form 'Life Certificate' kot Departman Ladministrasyon Piblik National House, kot tou bann biro Ladministrasyon Distrik, lo website www.dpa.gov.sc e tou bann lanbasad a letranze.

Prosedir pou konplet 'Life Certificate'

En pansyonner ki pe resevwar en pansyon spesyal servis piblik I kapab kolekte en form 'Life Certificate' kot enn sa bann landrwa kin ganny mansyonnen anler.

Sa pansyonner I devret anmenn sa form kot enn sa bann dimoun swivan pou ranpli:

- En Manedyer Labank
- En Avoka oubyen en Noter
- En Zofisye Zidisyer
- En Dokter
- En Pret oubyen son ekivalan
- En manm Lasanble Nasyonal
- Ladministrater Distrik
- Head Teacher
- Nurse Manager

Sa pansyonner pou bezwen prodwir son kart idantite oubyen son paspor avek sa dimoun kip pe ranpli son 'Life Certificate' form pou war e rikord nimerò lo form.

Form konplet I kapab ganny depoze kot zot biro Ladministrasyon Distrik, kot National House oubyen poste lo sa ladres swivan:

Sekreter an Sef, Servis Piblik
Departman Ladministrasyon Piblik
Bwat postal 56, oubyen National House, le Chantier
Victoria
Mahe, Seychelles.